

TMF Group in Thailand is currently looking for a Junior Accountant to join its Accounting team.

Job Position: Junior Accountant (Client Services)

Subtitle (APAC - full time - Bangkok)

Job Purpose:

The Junior Accountant reports directly to the Accounting Manager. Responsibilities include bookkeeping, monthly closing, withholding tax, corporate income tax and so on.



About TMF Group

We help global companies expand and invest seamlessly across international borders. Our expert accountants, corporate secretarial and HR and payroll professionals are located around the world, enabling clients to operate their corporate structures, finance vehicles and investment funds in different geographical locations.

With operations in more than 80 countries providing outsourced compliance services, TMF Group is the global expert that understands local needs.



Key Responsibilities:

- Prepare bookkeeping entries in accordance with Generally Accepted Accounting Principle;
- Ensure accuracy in bookkeeping and cash flow record maintenance for clients on a timely basis;
- Prepare clients' monthly vouchers, financial report and analysis;
- Prepare bank reconciliation and reporting package for clients' monthly closing financial statement;
- Prepare monthly tax returns including Value Added Tax, Withholding Tax and Corporate Income Tax;
- Other ad hoc assignments.

Key Requirements:

- Bachelor's degree in accounting and CPA or ACCA holder is an added advantage;
- New graduate is welcome;
- Knowledge of computer skill including MS Office (excel spreadsheet), an integrated ERP System (SAP, JDE, Oracle, Dynamics or similar), etc.;
- Good command of both written and oral English.

**Global reach,
Local knowledge**
Operating in more
than 80 countries
across EMEA, Asia
Pacific and the
Americas.

**Compliance.
Regulation.
Transparency.
Support.**



Working at TMF Group offers:

- **Learning opportunities:** you will work with highly experienced colleagues who are ready to share their knowledge, and will receive the opportunity to work on diverse and complex client requests. You will also be able to apply for and be supported for training.
- **Value-driven work environment:** you can expect integrity and respect from all your colleagues and your leadership team.
- **Teamwork:** an environment where we learn from our mistakes and work together to improve our processes continuously. A no-blame culture where teamwork is important, valued and lived daily.
- **Ambition:** we are a growing company in which we constantly look for the next opportunity and where all ideas are welcome.

How to Apply?

If you wish to apply, please submit your cv and motivational letter [here](#).

